

“Create your Login” Instructions

If you have a user name and password to the registration system because you have taken a class previously, at this point enter the information and click “Submit.” Confirm the class information presented and click “Submit Registration.” See acknowledgement information listed at the bottom of these instructions.

- “Create your Login” and password if you have not done so for GAB online registration
- Fill in your name and title or office position
- For “Agency,” select “Other Company” listed at the top of the drop down menu
- For “Other Agency/Business,” key in your municipality and Hindi Number
Example: City of Eau Claire 18221
- For “Division,” enter “Election Administrator” unless you are strictly data entry (enter Voter Registration) or otherwise instructed by your clerk
- Fill in remaining information and click “Submit”
- Select Advanced or Beginning GAB SVRS Application Training
- Again, select desired class
- Again, select “Click Here to Register for the Course”
- Enter your user name and password and click “Submit”
- Confirm class information presented and click “Submit Registration”

You will receive an email notification if you have set up a user name and password and an acknowledgement that your registration for class(es) has been received. Please note that you will receive a separate email when your registration has been confirmed.